



McINTOSH

Hub of the Thirteen Townships

\$1.00

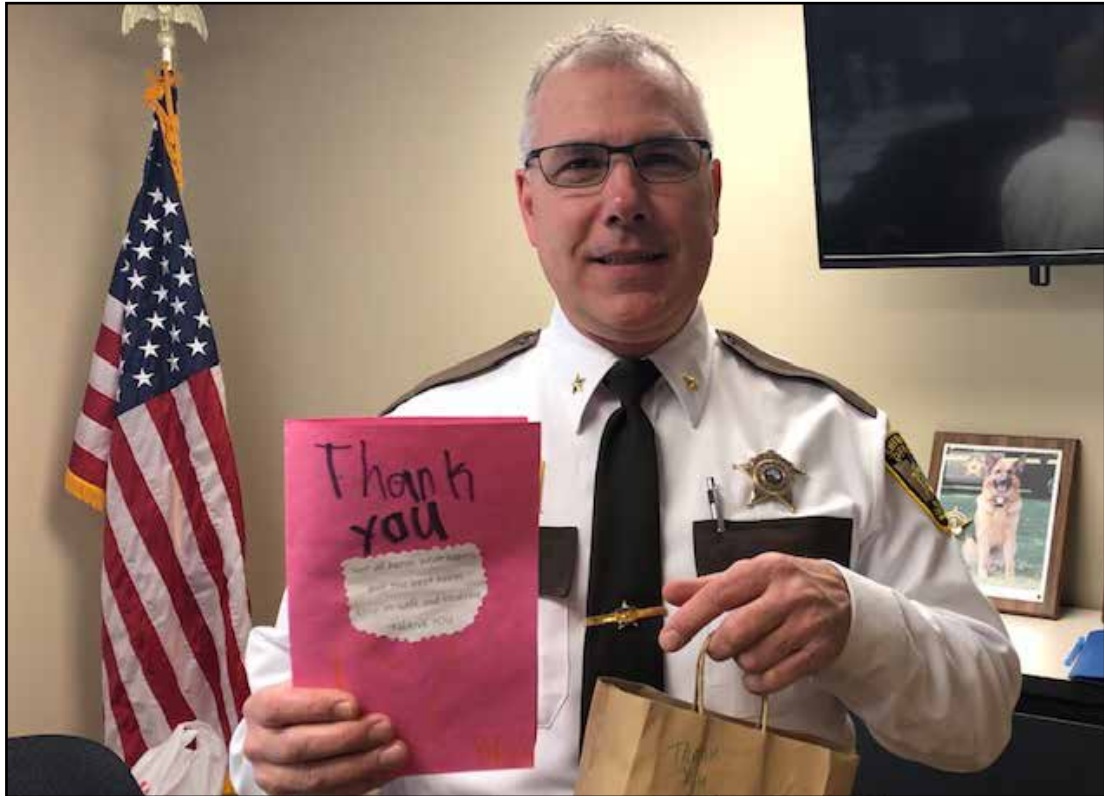
Times

Since 1888

McIntosh, Minnesota



The kids at The Clubhouse Childcare Center in McIntosh are always learning about community. A recent project that was made by the Clubhouse kids were thank you cards and filled treat bags with snacks and other goodies that were given to the parents of their children who are first responders and essential workers and the family of the employees who are first responders. What a great surprise for these hard working individuals on our "front line". The card reads, "Not all heros wear capes, but the best heros keep us safe and healthy. Thank you." Pictures (l-r) Kolby Cook, Macey Lee, Brody Cook, and Silas Lee.



Polk County Sheriff Jim Tadman received a treat bag from the kids at The Clubhouse Childcare Center in McIntosh last week as the kids made several bags for emergency and essential workers around Polk County.

Community updates in response to the COVID-19 pandemic

City of McIntosh
To slow the spread of COVID-19, the McIntosh Community Center is closed for the foreseeable future except for emergencies and all scheduled events are canceled or postponed. The City Clerk asks that you, please, use the mail slot, outside the Community Center door, to make utility payments or pay online at www.govpaynow.com or call 1-888-604-7888. If you have any questions or concerns please call the City Clerk's office at 218-563-3043 or email macclerk@gvtel.com. We appreciate your patience during this difficult time.

The Clubhouse Childcare Center
In the midst of the COVID-19 pandemic, The Clubhouse Childcare Center is doing everything we can to stay open and continue care for all our families.

We have implemented a new drop off policy that does not allow parents past the front entry. This way we are able to lessen the amount of people each child is exposed to. We take each child directly to the bathrooms to wash hands before they go to their classrooms. The kids have all gotten great at singing their ABCs to make sure they are washing a full 20 seconds! We are always up to date on the recommendations by both the CDC and the MDH. During this uncertain, and frankly scary time, we try to bring as much sunshine and relief as we can to all of our children and families. Our big lesson last week was all the different people and professions that makes our community keep going at times like this. We realized that we have 24 "essential personal" family members at The Clubhouse. We decided to express our thanks in cards and goody bags. In our discussions, we came to the conclusions that

EVERYONE is essential to our communities and that its important to support everyone.

Neil's Quality Meats & More
Neil's Quality Meats & More in McIntosh will be open their regular hours as long as there are no staffing difficulties and product remains available.

Jered's Grocery
Jered and his staff will remain open for regular business hours during this time to serve the community.

Little Bobby's Bar & Grill
Little Bobby's is open for Off-Sale and take out food orders.

North County Lumber/Jason & Chad's Plumbing/Heating
The lumber yard remains open during regular business hours. You may call to schedule an appointment with the plumbing & heating service guys, if needed.

McIntosh Library/LARL
The Lake Agassiz Regional Library is closely monitoring information about the coronavirus (COVID-19) and in effort to protect staff, customers and our communities, all locations will close for an undefined duration beginning Tuesday, March 17.

The health and safety of library staff and customers is the organization's top priority and it is following directions from state and local health officials as decisions are made going forward.

LARL's branch libraries are located in Ada, Bagley, Barnesville, Breckenridge, Climax, Crookston, Detroit Lakes, Fertile, Fosston, Hawley, Mahanomen, McIntosh and Moorhead. LARL's LINK sites are found in Cormorant, Frazee, Gonvick, Halstad, Hendrum, Lake Park, Rothsay, Twin Valley and Ulen.

Lake Agassiz Regional Library is a consolidated public

library system comprised of 13 branch libraries and nine LINK sites serving the residents of seven counties in northwest Minnesota. More information is available at www.larl.org.

Win-E-Mac School
A free bag breakfast and lunch will be available for any student that requests this service. Bags will be delivered daily to your home or at designated pick up locations. We are beginning with drop off times from 9:00-11:30. This may change with the number of applications on your bus route. We need your information on a food request form to be returned for a free lunch and breakfast delivered daily. Applications are available and will be sent home with elementary students, on our Website or our Facebook page, or call Kristi in the District office @ 218-563-2900.

Garden Valley Technologies
Garden Valley Technologies has always believed in giving back to the communities we serve. As we navigate through the spread of the COVID-19 virus, keeping our communities connected is a priority. During this difficult time, many families may need to prepare for e-learning or at home classes. GVT is offering special assistance to those families with students K-12 who currently do not have Internet service at their residence. a 50/50 Mbps Internet speed connection will be made available free of charge, including managed WiFi services, if needed.

To qualify for free internet services, they must be a new Internet customer who lives in GVT's service area. The service will remain free until the 2019/2020 school year concludes or the students return to their regular school schedule. Installation of service will be done on a first-come, first-serve basis and can only be complet-

COVID-19 testing criteria changes in MN

Polk County Public Health, RiverView Health, and Altru Clinic are working together for the well-being of our patients and communities in Minnesota to provide the latest COVID-19 update.

The Minnesota Department of Health (MDH) has announced that due to a national shortage of COVID-19 laboratory testing materials, the state is adjusting its testing criteria recommendations to focus on the highest priority specimens, including hospitalized patients. Health care workers and those in congregate living settings such as long-term care will also be given high priority.

MDH has established the following guidance for the general public:

- If you have symptoms of respiratory disease (these include fever, coughing, muscle aches, sore throat, and headache), you should stay home for at least seven days, and three days with no fever and improvement of respiratory symptoms—which ever is longer. (Your fever should be gone for

three days without using fever-reducing medicine.)

For example, if you have a fever and coughing for four days, you need to stay home three more days with no fever for a total of seven days. Or, if you have a fever and cough for five days, you need to stay home three more days with no fever for a total of eight days.

- If you have symptoms and can manage those symptoms at home, you do not have to seek health care or be tested for COVID-19. Just stay home while you are sick. If you are older or have underlying medical conditions, it may be helpful to let your health care provider know you are sick. They may have some specific advice for you. Some people with COVID-19 have worsened during the second week of illness. If your symptoms worsen at any point, and you do need to see a doctor, call ahead before going to any healthcare facility.
- Patients with symptoms who are not able to be tested should isolate themselves from household and intimate

contacts as much as possible. Household and intimate contacts of these individuals should limit their activities in public for 14 days after incorporating precautions in the home, and monitor symptoms. Symptoms may appear anywhere from 2-14 days after exposure.

- If you were told by public health staff that you were exposed to COVID-19 and feel healthy, stay home for 14 days. Again, testing is only being done for hospitalized patients, health care workers, and those in congregate living settings at this time.
- If you do have the symptoms listed above, please call one of the numbers below before going to any health care facility:
- RiverView Health: 218-470-7983, 24/7 Coronavirus Nurse Screening Hotline.
- Altru Health System: 701-780-6358, 24/7 Coronavirus Screening Hotline.

Go to health.state.mn.us for more information on COVID-19 by the Minnesota Department of Health.

COVID-19 precautions

By Jim Tadman, Polk County Sheriff

The Sheriff's Office, Polk County Public Health, along with all Polk County Department Heads, Crookston Police Chief Paul Biermaier, and East Grand Forks Police Chief Mike Hedlund, have been meeting, planning, and discussing information coming from the CDC, Minnesota Department of Health (MDH) and our other partners concerning the public health threat arising from the spread of the COVID-19 virus. While as of this hour, there are no known cases of any Polk County residents who are infected with the virus, we are ready to do everything we can to keep both our citizens and our employees healthy.

As Sheriff, I am also working closely with our Emergency Manager Jody Beauchane and Director of Public Health Sarah Reese to ensure all precautionary and necessary measures will be implemented in this rapidly changing environment.

Currently, Polk County is implementing social distancing

measures and personal protective measures (staying home when sick, hand washing, respiratory etiquette and cleaning frequently touched surfaces). For employees we are encouraging those who are sick or feeling ill to stay home and work with their health care provider as is appropriate. We are asking the public to follow CDC and the Minnesota Department of Health Guidelines concerning personal protective measures. Those measures include avoiding large gatherings, utilizing Social Distancing when in the public, washing hands frequently and avoid touching your face, especially your eyes, nose and mouth. These measures, along with other common-sense practices will help to keep ourselves and our loved ones healthy and safe.

As an office, we are taking every step we can to ensure the health of our personnel. It is critical that Public Safety Personnel remain healthy so we can respond to calls and emergencies throughout Polk

County.

Plans will be implemented, as needed, so all essential public safety services will be available.

More information will be coming out as data becomes available. As you are aware, information is changing rapidly. In the short-term, be aware of your own circumstances and follow all the guidelines which are recommended by the CDC, the MDH as well as Polk County Public Health. Please see the links below which have the latest information which is intended to assist you and your family in staying healthy.

We are asking for your understanding and patience as we all live with the stress and uncertainty of the evolving public health pandemic concerning COVID-19.

<https://www.cdc.gov/coronavirus/2019-nCoV/index.html>

<https://www.health.state.mn.us/diseases/coronavirus/situation.html>

Please take care of each other and be safe.

Your local Food Shelf needs your help

As the Covid-19 Virus pandemic is continuing we need to expand our pool of Food Shelf Volunteers - especially those under the age of 60. Currently the vast majority of our volunteers are in that 60 and older age group that are supposed to stay home and limit their exposure that could lead to contracting the novel coronavirus.

With many households having their income severely impacted by job layoffs due to the virus we anticipate the need for getting food/nutrition assistance from the Food Shelf to go up.

We are thinking about adding additional days to our schedule in the next couple of months to meet this demand. But to do that we need volunteers.

If you are younger than 60

years old and could volunteer one five hour shift each month to assist in the operation of the Food Shelf please contact us. Your duties could include stocking food shelves, helping people weigh food and take it to their cars, and helping people shop for the food they need. No experience necessary and we will train you. People 16 years of age and older qualify to assist at the Food Shelf.

The Federal Government has greatly expanded The Emergency Food Assistance Program (TEFAP) to help our friends and neighbors in need. Effective immediately we are using new increased weekly guidelines so many more people can qualify. If you are in need of food/nutrition assistance please consider the Food Shelf.

Along with this increased need comes the need for raising additional funding. For March we spent \$732 for food and supplies while raising \$375.00. We purchase 86% of our food from the North County Food Bank and 16% comes from local donations. The Food Shelf needs your support. If you help provide financial support please send your checks to: Grace Community Food Shelf, PO Box 204, Erskine, MN 56535.

We must be able to keep the Grace Community Food Shelf open for those in need and you could help to make that happen.

Contact Info: call and leave a message at 218-687-2250, send us an e-mail at foodshelf@gracechurcherkiner.org, or check out our Facebook page Grace Community Food Shelf

ed where available. This offer will hopefully make it easier for schools and students prepare for on-line learning during this difficult time.

Church Services:
Win-E-Mac Channel 30
Church services will be aired the following days

Grace Lutheran: Monday 10:00 am; Wednesday 7:00 pm; Saturday 9:00 am

Immanuel Lutheran: Wednesday 2:00 pm and 8:00 pm

Gosen Lutheran: Tuesday 10:00 am

Fosston Channel 31
Hope Lutheran: Sunday 9:30 am

Fertile Channel 32
United in Christ Lutheran Parish: Sunday 9:30 am; Wednesday 7:00 pm (Lent Service)

Hope Evangelical Free: Sunday 10:30 am

St. Joseph's Catholic Church: Sunday 11:15 am

Polk County Public Health
Effective Immediately: Polk County Public Health is offering coordination of Essential Services to all residents of Polk

County. Essential services include groceries, medication or other items needed for daily living. If you feel you are at a high risk of contracting COVID-19 or are unable to obtain essential items on your own, please call Polk County Public Health at 218-281-3385 to be connected with a community volunteer or other service provider for assistance.

If YOU are willing to volunteer your help with delivery of essential services, or rides to/from routine medical appointments, please register at: <https://www.surveymonkey.com/r/PolkVolunteer>.

Polk County Government Center
Effective Friday, March 20, 2020 at noon, Polk County offices will be closed to the general public pending the response to mitigation efforts against the COVID-19 virus, until further notice.

This includes the DMV/License Center in Crookston.

County employees will be working during this time and may be able to respond to phone and email inquiries. Essential services such as Sheriff

and dispatch will continue as is.

Please visit www.co.polk.mn.us for ongoing information and updates about Polk County services during this period.

Please practice recommended social distancing, hygiene and isolation practices to help yourself, your neighbors and the Polk County community to minimize the COVID-19 virus in our area.

Polk County Sheriff's Office
Due to the continued health concerns raised by the COVID-19 virus outbreak, the Polk County Sheriff's Office, along with all other Polk County offices, will be closed to the public effective Friday, March 20th at 12pm. This includes both the Crookston and Fosston sub-station offices.

All civil process, gun permits, data requests, and administrative activity will be initiated by calling 218-281-0431 or emailing PCSORecords@co.polk.mn.us. Our response time may be delayed

Notices...
Continued on page 2...



Brody Cook, Silas and Macey Lee and Kolby Cook make surprise gift bags for essential emergency workers at The Clubhouse Childcare Center in McIntosh.

SBA Economic Injury Disaster Loans available

In conjunction with the State of Minnesota, the Small Business Administration (SBA) has made Economic Injury Disaster Loans (EIDL) available to small businesses across Minnesota. These Economic Injury Disaster Loans are for working capital only. In addition, these loans are directly through the SBA, not through any financial institution, including Meda.

To apply to need to go to www.disasterloan.sba.gov or www.sba.gov/disaster. Here are details on the loans:

- **Uses:** Payroll, Accounts payable, and Debt Payments
- Expansion loans are not eligible

• Businesses can apply for a disaster relief interim or bridge loan from their financial institution, and use SBA Disaster funds to repay these loans

- **Criteria:** Client need to provide the following:

- Credit History
- Repayment Ability: Business must show they will be able to repay the loan
- Eligibility: The business is in a declared disaster area (Minnesota small business are now eligible for these loans).

- **Limit:** Client can borrow up to \$2 million. Loans of \$25,000 or less can be unsecured. Loans over \$25,000 must be secured. First priority for collateral will be real estate, regardless if there is equity or not. The SBA will then consider taking all business assets: equipment, machinery, vehicles, etc. The SBA will not decline a loan for lack of collateral. Loan approval is based on cash flow; projections with



funding need to show the business can cash flow.

- **Rates:** 3.75% for approved small businesses

- **Terms:** Up to 30 years (Terms will be determined by the SBA Loan Officer)

- **Payment:** The first payment is deferred for 11 months, one year from the date of the promissory note. For example, if the promissory note is dated 4/1/2020 then first payment would be 4/1/2021. Loans cannot be consolidated. If the business has other existing disaster loans or other SBA guaranteed loans, these cannot be consolidated.

- **Ineligible Businesses:**
 - Agricultural Enterprises
 - Religious Organizations
 - Charitable Organizations
 - Gambling Concerns
 - Casinos
 - Filing Requirements: Follow the direction on each form

and completely fill them out.

Processing Time:

- SBA will need approximately 21 days to process your application
- Closing documents will be mailed to the business.

- Client has up to 60 days to sign and return
- SBA will need three days to disburse funds once they receive signed closing documents

If the business needs additional funding after the first disaster loan, they do not need to fill out a new loan request. The business will just need to request an increase under the existing disaster loan.

Again, to apply to need to go to www.disasterloan.sba.gov or www.sba.gov/disaster.

If you need help from SBA, their customer service line is 800-659-2955 or email disastercustomerservice@sba.gov.



Community Birthday and Anniversary Calendar

Wed. March 25: Anya Modac

Thurs. March 26: Steve Haaven, Kris Johnson, Dayton Espeseth,

*Chris & Tiffany Wirth

Fri. March 27: Eileen Hegg, Bruce Haaven, Don Boehrnsen, Patrick Roed,

*Toby & Jessica Strom,

*Larry & Melissa Finseth

Sat. March 28: Steve DeFrang, *Wayne & Vicki Strom

Sun. March 29: Chad Haas, Dean Roy, Norma Ness, Keith Kleven

Mon., March 30: Mark Thompson, Hazel Grover

Tues. March 31: Tom Hegre, David Kiecker,

Amanda Schow, Cannon Schow

Notices...

Continued from page 1 ...

due to current events and our ability to retrieve information held by other agencies. We are committed to getting information back to you as timely as possible while keeping our employees and the community safe.

Please note that 911 emergency services will not change. The public should continue to call 911 for all emergencies with confidence that law enforcement, fire and emergency medical responders will respond. Our 911 operators may ask you additional questions due to the recommended protocols implemented in response to the COVID-19 pandemic.

All non-emergency calls should be directed to 218-281-0431. Be advised that you may be asked to submit information by e-mail or text to our office to assist with the processing of your call. Deputies responding in-person to non-emergency calls are following the Center for Disease Control (CDC) guidelines which recommend social distancing of 6 feet or more whenever the circumstances allow.

The Justice Center will have limited public access. District Court will remain open for scheduled Super High and High Priority court hearings and emergency petitions. Please call Court Administration at: 218-281-2332 with any questions.

All community events involving our office are suspended until further notice.

We value our relationship with residents of Polk County and we understand the need to stay connected to our community. Due to the unprecedented circumstances surrounding COVID-19, we ask your patience as this situation evolves. We ask that everyone follow the most current information set by the CDC and Minnesota Department of Health. Those guidelines continue to promote social distancing of at least 6 feet. Wash hands with soap and water or using hand sanitizer if hand washing is not immediately available. Cough or sneeze into your sleeve or a tissue. Most importantly, stay home if you are feeling sick and contact your medical provider as needed. We will continue to keep you informed as we receive new information.

USDA

Rural Development moving to 100% remote operations effective 3/19/2020 in response to Presidential direction regarding COVID-19.

USDA Rural Development in Minnesota is working to ensure the safety, security, and health of the public and our employees while continuing to provide excellent customer service.

Consistent with Centers for Disease Control and Prevention (CDC) guidance on limiting the spread of COVID-19 through social distancing, we are now in enterprise-wide remote operational status. USDA Rural Development is open for business and looks forward to continuing our vital work supporting our customers who live and work in rural America.

The Minnesota Rural Development team will continue delivering programs and offering the highest level of customer service. Customers and stakeholders can reach employees using the contact information below.

Unemployment Benefits

On March 16th, 2020, Minnesota Governor Tim Walz issued an executive order to ensure workers affected by the COVID-19 pandemic have full access to unemployment benefits. The executive order makes applicants eligible for unemployment benefits if:

- A healthcare professional or health authority recommended or ordered them to avoid contact with others.

- The worker has been ordered to stay away from their workplace due to an outbreak of a communicable disease.

- The worker has received notification from a school district, daycare or other childcare provider that either classes are canceled or the applicant's ordinary childcare is unavailable, provided that the applicant made reasonable effort to obtain other childcare

and requested time off or other accommodation from the employer and no reasonable accommodation was available.

Governor Walz's executive order waives the non-payable or "waiting" week to ensure applicants have access to unemployment benefits as quickly as possible.

Please see the Minnesota unemployment insurance page for more information or click the link below.

<https://www.uimn.org/applicants/needtoknow/news-updates/covid-19.jsp>

Northwest Mental Health Center

Due to increased concern and spread of COVID-19, Northwestern Mental Health Center (NWMHC) will limit public access starting Monday, March 23, 2020. New and existing clients can receive services via telephone and telemedicine.

"We want to reassure our clients and communities. We are not closing our doors. We are only taking precautions to keep everyone safe," says Shauna Reitmeyer, Chief Executive Officer at NWMHC. "We recognize that our team can't provide support for our communities if they aren't healthy. Because we've got the technology and infrastructure to offer our services virtually, we're going to do that whenever possible."

We anticipate there will be some instances when a client will need to meet in the office. However, our provider will meet with them through telemedicine. Our team will assess these requests on a case-by-case basis. Everyone entering the facility will be asked questions related to their travel and health.

Our 24/7 Crisis Hotline is available, and we encourage people to use this resource before they reach the point of a crisis. Our Mobile Crisis Response Team will continue providing services with additional precautions such as social distancing and the use of virtual means if possible.

Please email communication@nwmhc.org for any mental health or substance use disorder questions and concerns related to COVID-19.

If you are experiencing symptoms of extreme stress, or feel like you want to harm yourself or someone else, call our 24/7 Crisis Hotline at 800-282-5005 5005 or contact a Trained Crisis Counselor by texting MN to 741741.

MN State

Parks and Trails:

Minnesota State Parks and Trails remain open to the public. We are closely monitoring the situation related to COVID-19 and adjusting our operations as conditions change. We recognize the importance of nature in helping to relieve stress during this time and are committed to providing a safe environment for our visitors to enjoy, while ensuring we protect the health of our staff and Minnesota's communities.

Beginning March 16, 2020, we will implement the following changes to operation of all 75 state parks and recreation areas across the state consistent with guidance provided by the Minnesota Department of Health:

- Move to a 100% self-pay system.

- All Minnesota state parks and recreation areas have the ability to collect permit fees and provide visitor information (e.g., maps, park rules, brochures) through our Self-Pay and Information Kiosks located near state park entrances.

- Visitors can purchase a day or annual permit beforehand through the reservation website (visit.mndnr.gov/reservations). Camping and lodging reservations should be made online through the reservation website or through the reservation call center (866-857-2757).

Close all state park offices, visitor centers, and non-essential buildings until further notice; bathrooms and group centers remain open.

- All state park offices will be closed to the public, including information desks and nature stores. The public will be able to get park information and purchase park permits through the Self-Pay and Information Kiosks. Camping reservations should be made and paid for online or over the phone using the reservations system.

- All bathrooms, shower buildings, and vault toilets that are currently open will remain open to the public, and we will reopen currently closed vault toilets where feasible. We will ensure our cleaning protocols meet best practices established to address COVID-19 concerns. Bathrooms and shower buildings that are currently closed will remain closed to the public until further notice.

- Group centers that are currently open to the public will remain open, with social distancing measures implemented. Currently closed group centers will remain closed until further notice.

Suspend all naturalist programming and events.

All naturalist programs and public events will be cancelled until further notice (including visitor center programs, outdoor events, and school group activities). We will consider if there are some programs/events that can be re-started or changed to accommodate social distancing. Over time, we are hopeful that we can find ways to restart programming.

Did you know?

Some taxpayers may be eligible for free tax help through a program offered by the United States Internal Revenue Service.

The Volunteer Income Tax Assistance (VITA) program offers free tax help to people who generally earn \$56,000 or less, as well as persons with disabilities and people who are not fluent in English. People who are 60 years of age or older also are eligible for free tax help through the Tax Counseling for the Elderly (TCE) program, which specializes in questions about pensions and retirement-related issues.

The availability of volunteers that work with these programs can vary based on the amount of certified individuals with tax law expertise in a given area.

As a result, anyone hoping to take advantage of these services should consider contacting these programs well in advance of the deadline to file their returns.



ST. MARY'S CHURCH

Fosston

Fr. John Savakeen,

Pastor

No Mass at St. Mary's Church, Fosston until further notice.

MCINTOSH AFLC

McIntosh Trinity / Mount Carmel:

Pastor Karl Anderson

Mt Carmel and Trinity Free Lutheran Churches of McIntosh have cancelled all Parish activities through April 5 Palm Sunday.

The Parish Council will meet again on Tuesday April 7 to re-evaluate our response to the Corona Virus situation.

- No Sunday Worship March 22, March 29 or April 5
- No Sunday School
- No Confirmation
- No Men's Breakfast
- No Lenten Services

In addition the Special Meetings with Pastor Gary Jorgenson scheduled for March 29-April 1 are postponed until Fall. Dates will be announced later.

GOSEN LUTHERAN CHURCH

Independent

Gary Johnson, Pastor

www.gosen-church.com

Face Book: Gosen Church

Sun, March 29: 9:30 a.m. Sunday School and Adult Bible Study; 11:00 a.m. Worship Service

Tues., March 31: 10:00 a.m. Sunday worship service telecast on GVTV--30; 1:30 p.m. No Bible Study at The Pioneer Memorial Care Center.

Wed., April 1: 6:30 p.m. Bible Study at Sharon Ramberg's

OURS SAVIOR'S LUTHERAN CHURCH (ELCA)

McIntosh

Supply Pastor

Gordon Syverson

There will be no Worship Services or Lenten Services for the next 4 weeks: March 29, April 5th and 12th. The issue will be reassessed after that time.

PMCC Annual Meeting

The Annual Meeting of the
Pioneer Memorial Care Center
23028 347th St SE, Parkville, MN.
will be held on
Thursday, March 26 at 2:00 pm
Please join us to meet the new administrator, Lisa Frey,
and to learn about new renovations and
ongoing projects at PMCC!

The agenda will include

- Election of new Board members
- Administrator's report
- Golf course update
- Employee service awards

20 Years - Virginia Farrell. **10 Years** - Robert Sinland, Elizabeth Toupin, & Kathy Walters. **5 Years** - Deliah Moran, Candace Brouse, Erika Holmvik, Jenny Haugen & Andrew Bryant.

Social with *coffee and cake*, as well as a tour of The Country Place, will be held afterwards. *All are welcome!*

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McINTOSH Times

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POLK COUNTY COMMISSIONERS MINUTES

FEBRUARY 4, 2020
BOARD MINUTES

Pursuant to motion of adjournment the Polk County Board of Commissioners met in regular session at 8:00 o'clock a.m., February 4, 2020 in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner Gerald Jacobson, Commissioner Warren Strandell, Commissioner Gary Willhite, Commissioner Joan Lee and Commissioner Don Diedrich and Charles S. Whiting, County Administrator, Clerk of the Board. Others present: Michelle Cote, Deputy Clerk of the Board.

REVISED AGENDA

A motion was made by Commissioner Strandell seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to approve the revised February 4, 2020 agenda adding No. 4 under Administration.

CONSENT AGENDA

A motion was made by Commissioner Strandell seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to approve the Consent Agenda:

Approve Auditor Warrants.

Approve the January 28, 2020 Board Minutes.

COUNTY BOARD MEMBERS
ISSUE FORUM

AMC Legislative Policy Priorities
Commissioner Jacobson brought forth that he has reached out to several Union Lake and Lake Sarah residents regarding the boat life canopy issue.

Commissioner Strandell brought forth that he attended no meetings since the prior Board meeting. He did participate in the interviews for the new MIS Director position.

Commissioner Willhite brought forth that he participated in the Finance Committee meeting where the focus was on the potential new finance software. The Finance Committee also met a second time on the bond rating call. In addition he also participated in the Polk Norman Mahnomen Community Health Board meeting.

Commissioner Lee brought forth that she participated in the Finance Committee meeting. She also participated in the Polk Norman Mahnomen Community Health Board meeting. Information was brought forth regarding a Small Communities Advisory Sub-Committee appointment for the United States Environmental Protection Agency. Commissioner Diedrich brought forth that he attended no meetings since the prior Board meeting.

REVISED AGENDA

A motion was made by Commissioner Diedrich seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the revised February 4, 2020 agenda adding No. 6 under Highway

HIGHWAY

Richard Sanders, Highway Engineer came before the Board with matters pertaining to his department:

1. Frontier Precision – Tablet for GPS Replacement

A motion was made by Commissioner Strandell seconded by Commissioner Lee and adopted by unanimous vote of the Board to purchase two Trimble T7 Tablets and accessories with ½ day onsite training from Frontier Precision, Waite Park, MN in the amount of \$7,739.20 for GPS units.

2. Farmland Lease/Rent

Discussion along with handouts pertaining to the Farm Land Rent/Lease quotes were presented to the Board. The Polk County Highway Department rents out land which was the old Angus Pit and the old Liberty Pit. A motion was made by Commissioner Diedrich seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to accept the quotes and approve both agreements from Strickler Peterson Cattle, Euclid, MN for the property located in Sections 25 and 36 of Angus Township and Pat Taylor, Fertile, MN for the property located in Section 22 of Liberty Township. (Handouts on file in the Administrator's Office)

3. Certificate of Performance/ Final Acceptance SAP 060-111-001 and SAP 060-661-013

A motion was made by Commissioner Diedrich seconded by Commissioner Lee and adopted by unanimous vote of the Board to approve the Certificate of Performance of Final Acceptance for SAP 060-111-001and SAP 060-661-013 and allow the County Engineer to sign the Certificate of Performances and the County Engineer and the County Administrator to sign the Final Voucher.

4. MNDOT Federal Participation in Advance Construction Agreement 1036081 and Approve Resolution (2020-18) MN Department of Transportation Agency Agreement No. 1036081.

Discussion along with the State of MN Agency Agreement 1036081 for Federal Participation in Advance Construction from MNDOT was presented to the Board. A motion was made by Commissioner Lee seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve the Agreement (1036081) as presented to the Board and allow the Administrator and the Board Chair to sign the Agreement. (Agreement on file in the Administrator's Office)

RESOLUTION (2020-18) MN Department of Transportation Agency Agreement No. 1036081

The following resolution (2020-18) was offered by Commissioner Lee:

BE IT RESOLVED, That pursuant to Minnesota Statutes Section 161.36, the Commissioner of Transportation be appointed as Agent of the County of Polk to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, The Polk County Chair and the Polk County Administrator are hereby authorized and directed for and on

behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 1036081, a copy of which said agreement was before the Polk County Board and which is made a part hereof by reference.

Titles of persons authorized to sign on behalf of Polk County: Polk County Chair and the Polk County Administrator.

Commissioner Diedrich seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Lee, Diedrich, Willhite, Strandell and Jacobson. NAYS: None.

5. January 31, 2020 Lettings for Gravel Road Stabilization, Gravel Stockpile, Crack fill and Equipment Rental

A motion was made by Commissioner Jacobson seconded by Commissioner Strandell and adopted by unanimous vote of the Board to award the Gravel Road Stabilization Contract to Wm D Scepaniak, Inc., Holdingford, MN in the amount of \$630,168.00. A motion was made by Commissioner Diedrich seconded by Commissioner Strandell and adopted by unanimous vote of the Board to award the Crack fill Contract to Northwest Asphalt and Maintenance, Grygla MN in the amount of \$125,775.00. A motion was made by Commissioner Strandell seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to award the Equipment Rental Bids to all that bid.

6. Safety Compliance Services Agreement

A motion was made by Commissioner Diedrich seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to approve the Agreement with Safety Compliance Services LLC in the amount of \$15,000.00 for the time period of January 1, 2020 to December 31, 2020. (Agreement on file in the Administrator's Office)

SHERIFF

Jim Tadman, Polk County Sheriff came before the Board with matters pertaining to his department:

1. Approve and Sign 2019 Emergency Management Performance Grant Agreement

A motion was made by Commissioner Strandell seconded by Commissioner Lee and adopted by unanimous vote of the Board to approve and sign the 2019 Emergency Management Performance Grant Agreement as presented to the Board. (Agreement on file in the Administrator's Office)

2. Hazard Mitigation Assistance Agreement for Counties Utilizing HSEM Plan Update Consultant

Discussion was brought forth regarding the Hazard Mitigation Assistance Agreement for Counties Utilizing HSEM Plan Update Consultant as presented to the Board. (Agreement on file in the Administrator's Office)

RESOLUTION (2020-15) Authorizing Participation In Planning Process And Execution Agreement

The following resolution (2020-15) was offered by Commissioner Diedrich:

WHEREAS, The County of Polk is participating in a hazard mitigation planning process as established under the Disaster Mitigation Act of 2000; and

WHEREAS, The Act establishes a framework for the development of a multi- jurisdictional hazard mitigation plan; and

WHEREAS, The Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and business; and

WHEREAS, The county will lead the planning effort with the assistance of consultants and State of Minnesota mitigation staff.

WHEREAS, The county will provide staff and resources from departments related to mitigation, will facilitate participation of jurisdiction within the county, and provide quarterly reporting on plan progress.

WHEREAS, The plan must include a risk assessment including past hazards, hazards that threaten the county, maps of hazards, an estimate of structures at risk, estimate of potential dollar losses for each hazard, a general description of land uses and future development trends; and

WHEREAS, The plan must include a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

WHEREAS, The plan must include a maintenance or implementation process including plan updates, integration of plan into other planning documents and how the county will maintain public participation and coordination; and

WHEREAS, The draft plan will be shared with the State of Minnesota and the Federal Emergency Management Agency (FEMA) for coordination of state and federal review and comment on the draft; and

WHEREAS, Approval of the all hazard mitigation plan will make the county eligible to receive Hazard Mitigation Assistance grants as they become available; and

NOW THEREFORE BE IT RESOLVED, That Polk County will enter into an agreement with the Division of Homeland Security and Emergency Management in the Minnesota Department of Public Safety for the program entitled Hazard Mitigation Assistance (HMA) for the update of the Polk County Hazard Mitigation plan. Commissioner Garry Willhite Board Chair is hereby authorized to execute and sign such agreements and any amendments hereto as are necessary to implement the plan on behalf of Polk County

Emergency Management, Polk County MN.

Commissioner Strandell seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Lee, Diedrich, Willhite, Strandell and Jacobson. NAYS: None.

ASSESSOR

Mark Landsverk, Polk County Assessor came before the Board with matters pertaining to his department:

1. County Board of Appeal and Equalization

A motion was made by Commissioner Jacobson seconded by Commissioner Lee and adopted by unanimous vote of the Board to set the date and time for the County Board of Appeal and Equalization for June 16, 2020 at 6 p.m., at the Polk County Government Center.

2. Statutory Board Notification of Changes

Discussion along with handouts were presented to the Board regarding the re-submission of Clerical Changes to the 2019 Assessment and submission of the full 2019 Abatement List. A motion was made by Commissioner Strandell seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to acknowledge receipt of the list of Clerical Changes and the Notification of Changes to the 2019 Assessment as presented. (Handouts on file in the Administrator's Office)

TAX PAYER SERVICE CENTER AND FINANCE

Sam Melbye, TPSC Supervisor and Ron Denison, Finance Director came before the Board with matters pertaining to Special Assessments:

1. Special Assessments for 2019 Watershed Debt Issues

A motion was made by Commissioner Diedrich seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve three special assessments, one for each on the benefitted properties of the following: Middle Snake Tamarac River Watershed 175 with a \$745,000 principal amount, Sandhill Watershed Ditch 80 Project 32 with a \$795,000 principal amount, and Red Lake Watershed District 16 Project 177

with a principal amount \$2,285,000 plus damages of \$300,140.44 for a total of \$2,585,140.44. (Interest rate of 3.80% and with principal amounts adequate to repay the bonds issued for these projects by Polk County in 2019 with a 20 year duration).

ADMINISTRATION

Chuck Whiting, Polk County Administrator came before the Board with matters pertaining to his department:

1. Resolution (2020-16) Authorizing The County To Enter Into A Credit Enhancement Program Agreement With The Minnesota Public Facilities Authority

RESOLUTION (2020-16) Authorizing The County To Enter Into A Credit Enhancement Program Agreement With The Minnesota Public Facilities Authority

The following resolution (2020-16) was offered by Commissioner Diedrich:

BE IT RESOLVED, By the Board of Commissioners of Polk County, Minnesota (the "County"), as follows:

SECTION 1. Authorization. The Board hereby determines that it is in the best interests of the County to submit an Application to the Minnesota Public Facilities Authority (the "Authority") Credit Enhancement Program (the "Program") with respect to the improvements to the County's human resources building.

SECTION 2. Approval of the Authority's Credit Enhancement Program Agreement. The Program Agreement (the "Agreement") is hereby approved, the same being before the Board and made a part of this resolution by reference.

SECTION 3. Authorization to Sign Agreement and Related Forms. The Chair and the County Administrator are authorized to sign the Agreement on the County's behalf and to execute any other related forms prescribed by the Authority with respect to the Agreement.

SECTION 4. Agreement to Comply with Minnesota Statutes, Section 446A.086. The County is entering into the Agreement with the Authority pursuant to Minnesota

Statutes, Section 446A.086 (the "PFA Act") and the County hereby agrees to comply with and be bound by the provisions of the PFA Act.

SECTION 5. Submission of the Agreement. The Chair and County Administrator are hereby authorized to submit, on the County's behalf, the Agreement to the Authority, together with the nonrefundable application fee.

Commissioner Jacobson seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Lee, Diedrich, Willhite, Strandell and Jacobson. NAYS: None.

2. Resolution (2020-17) Relating to \$1,625,000 General Obligation Watershed District Refunding Bonds, Series 2020B; Authorizing The Issuance And Calling For The Sale Thereof

RESOLUTION (2020-17) Resolution Relating to \$1,625,000 General Obligation Watershed District Refunding Bonds, Series 2020B; Authorizing The Issuance And Calling For The Sale Thereof

The following resolution (2020-17) was offered by Commissioner Diedrich:

BE IT RESOLVED by the Board of Commissioners of Polk County, Minnesota (the "County"), as follows:

SECTION 1. PURPOSE. It is hereby determined to be in the best interests of the County to issue its General Obligation Watershed District Refunding Bonds, Series 2020B, in the approximate principal amount of \$1,625,000 (the "Bonds"), pursuant to Minnesota Statutes, Chapters 103D and 475, to refund the outstanding maturities of the County's \$2,710,000 General Obligation Watershed District Bonds, Series 2012, dated February 8, 2012.

SECTION 2. TERMS OF PROPOSAL. PFM Financial Advisors LLC, municipal advisor to the County, has presented to this Board a Sale Memo for the sale of the Bonds which is attached hereto as Exhibit A and

hereby approved and shall be placed on file by the County Administrator. Each and all of the provisions of the Sale Memo are hereby adopted as the terms and conditions of the Bonds and of the sale thereof, with such changes as may be acceptable to the County Administrator. PFM Financial Advisors LLC is hereby authorized to solicit proposals for the Bonds on behalf of the County on a competitive basis.

SECTION 3. SALE MEETING. This Board shall meet at the time and place shown in the Sale Memo, for the purpose of considering sealed proposals for the purchase of the Bonds and of taking such action thereon as may be in the best interests of the County.

Commissioner Jacobson seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Lee, Diedrich, Willhite, Strandell and Jacobson. NAYS: None.

3. Review of Enterprise Software Proposals (via weblink) with Geniene Scherer of Abdo, Eick & Meyer

Last fall the County sought proposals for Finance and Human Resources software. Via Weblink the Enterprise software proposals were reviewed by the Board with Geniene Scherer of Abdo, Eick & Meyer.

4.*Approval of Contract with Diversified Contractors for East Grand Forks Building Construction

A motion was made by Commissioner Lee seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the Contract with Diversified Contractors for the East Grand Forks Building Construction as presented to the Board. (Contract on file in the Administrator's Office)

AUDITOR WARRANTS

A motion was made by Commissioner Strandell seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to approve the following Auditor Warrants for payment:

AUDITOR WARRANTS 01/06/2020		
Vendor Name	Amount	
3 Payments less than 2000	45.00	
Final Total:	45.00	

AUDITOR WARRANTS 01/07/2020		
Vendor Name	Amount	
Ampride Cenex	5,600.00	
Cardmember Service	11,515.28	
Lenes Sand & Gravel Inc.	6,432.04	
Middle-Snake-Tamara Rivers Wtrshd Di	4,131.00	
MN Counties Intergov'l Trust	559,078.00	
Powerplan OIB	5,610.00	
Red Lake Watershed District	4,028.00	
Reynolds Harbott Knutson & Larson PLLP	2,125.00	
Sand Hill River W S District	3,082.00	
12 Payments less than 2000	7,502.16	
Final Total:	609,103.48	

AUDITOR WARRANTS 01/14/2020		
Vendor Name	Amount	
Beltrami County Highway	8,353.51	
BELTRAMI COUNTY SOLID WASTE	3,121.26	
Fischer, Rust & Stuck, PLLC	2,675.00	
Fosston Municipal Utilities	52,522.39	
Great Plains Natural Gas Co	11,023.94	
Great America Financial Services	9,825.32	
Halstad Telephone Co.	9,498.75	
Lepier Oil Company Inc.	7,765.55	
Norman County Public Health	4,564.87	
Northdale Oil Inc.	3,478.13	
Northside Express	4,863.56	
Ottertail Power Co.	20,800.41	
Polk County Public Health	17,583.00	
Tri County Community Corr	1,317,874.25	
University of North Dakota	6,250.31	
35 Payments less than 2000	12,764.03	
Final Total:	1,492,964.28	

AUDITOR WARRANTS 01/21/2020		
Vendor Name	Amount	
Brink Lawyers	2,341.75	
City of McIntosh	5,436.10	
Crookston Water Department	2,106.65	
East Polk Soil & Water	33,599.00	
Fosston Municipal Utilities	2,747.36	
Great Plains Natural Gas Co.	3,219.50	
Kronos SaaShr Inc	3,482.60	
Lake Agassiz Regional Library	68,505.00	
MCCC BIN#135033	32,381.22	
Mn State Treasury	7,717.00	
Titan Machinery	15,589.00	
West Polk Soil & Water	33,599.00	
23 Payments less than 2000	10,100.78	
Final Total:	220,824.96	

AUDITOR WARRANTS 01/24/2020		
Vendor Name	Amount	
Bremer Bank Na	65,411.51	
Bremer Bank Na	27,956.04	
Bygland Township	3,094.70	
Climax City Treasurer	6,338.04	
Columbia Township Treasurer	3,295.19	
County Emergency Medical Serv.	7,984.97	
Crookston Area Ambulance Inc.	4,040.00	
Crookston City	22,483.35	
East Grand Forks City	66,035.27	
Erskine City Clerk-Treasurer	7,376.48	
Fertile City	4,870.73	
Firs Care Medical Services	4,573.49	
Fisher City	2,739.02	
Fosston City	7,305.23	
Godfrey Township Treasurer	4,369.80	
Hill River Township Treaurer	4,613.81	
Huntsville Township Treasurer	3,759.32	
Johnson Township	3,968.84	
Keystone Township Treasurer	2,287.64	
Knute Township Treasurer	3,594.39	
McIntosh City	7,293.96	
Mentor City	3,209.58	
Middle -Snake Tamara Rivers Wtrshd Di	12,549.69	
Nielsville City	2,275.98	
NW Regional Development Comm	2,180.27	
NWMM HRA	4,811.24	
Queen Township Treasurer	3,551.26	
Red Lake Watershed District	38,094.33	
Sand Hill River W S District	17,378.27	
Sandsville Township Treasurer	2,776.11	
School District 2176 Treas	10,348.10	
School District 2311 Treas	4,219.76	
School District 2609 Treas	38,535.04	
School District 592 Treas	17,202.13	
School District 593 Treas	37,045.39	
School District 600 Treas	17,573.05	
School District 601 Treas	37,697.71	
Sletten Township Treasurer	5,337.75	
Sullivan Township Treasurer	2,093.95	
Vineland Township Treasurer	3,459.89	
Winger City Clerk Treasurer	3,534.65	
Winger Township Treasurer	3,540.64	
Woodside Township Treasurer	5,172.09	
53 Payments less than 2000	49,005.93	
Final Total:	584,984.59	

AUDITOR WARRANTS 01/28/2020		
Vendor Name	Amount	
Altru Health System	2,653.00	
Architectural Resources Inc.	90,048.75	
Bedney/Micheal and Carol	2,078.00	
Danks/Cody	2,785.76	
Fjerstad/Doug	5,000.00	

Garden Valley Technologies	2,445.13
Houston Engineering Inc.	5,438.00
Kinetic Leasing	32,575.15
Maverick Drone Systems	4,337.90
Norman County Public Health	13,194.94
Polk County	64,745.90
Polk County Public Health	17,851.32
Streamworks LLC	19,500.00
Total Lawn Care & Landscaping	3,670.00
29 Payments less than 2000	19,941.03
Final Total:	286,264.88

MANUAL WARRANTS 01/06/2020		
Vendor Name	Amount	
FURTHER	3,177.86	
Final Total:	3,177.86	

MANUAL WARRANTS 01/10/2020		
Vendor Name	Amount	
Internal Revenue Service	162,529.39	
Minnesota Revenue	27,940.71	
Final Total:	190,470.10	

MANUAL WARRANTS 01/13/2020		
Vendor Name	Amount	
FURTHER	11,584.91	
Final Total:	11,584.91	

MANUAL WARRANTS 01/17/2020		
Vendor Name	Amount	
Minnesota Revenue	5,431.00	
Minnesota Revenue	978.88	
Mn Dept. Of Rev. Tax Division	75,200.68	
Mn Dept Of Revenue	42.00	
Mn Dept Of Revenue	6.00	
Mn Dept Of Revenue	75.00	
Final Total:	81,733.66	

MANUAL WARRANTS 01/21/2020		
Vendor Name	Amount	
Mn Dept of Revenue	1,316.00	
Final Total:	1,316.00	

MANUAL WARRANTS 01/21/2020		
Vendor Name	Amount	
Northwest Service Cooperative	257,360.50	
Final Total:	257,360.50	

MANUAL WARRANTS 01/21/2020		
Vendor Name	Amount	
FURTHER	11,350.18	
Final Total:	11,350.18	

MANUAL WARRANTS 01/24/2020		
Vendor Name	Amount	
Mn Dept Of Rev Tax Division	29,191.34	
Final Total:	29,191.34	

MANUAL WARRANTS 01/24/2020	
<u>Vendor Name</u>	
Internal Revenue Service	
Minnesota Revenue	
	Final Total:

Commissioner Strandell seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve the February 18, 2020 consent agenda:

1. Approve Commissioner Warrants: General Revenue Fund, \$261,833.63; Public Works Fund, \$52,305.18; Public Safety Fund, \$44,905.20; Public Health Fund, \$17,991.19; Forfeited Tax Sale Fund, \$150.00; Special Assessments (Ditch) Fund, \$53,535.00; Environmental Services Fund, \$196,082.75; Resource Recovery Fund, \$222,272.85; Landfill Fund, \$74,417.48 Per Diems, \$2,325.00; Meal Reimbursements (without overnight lodging), \$76.85 and Sign Audit List.

2. Approve payment to Card Member Services, St. Louis, MO in the amount of \$14,763.76 for credit card purchases.

3. Approve payment to US Bank, St. Louis, MO in the amount of \$52,329.41 for p-card purchases.

4. Approve payment to Lyle Wilkens, Inc., Crookston, MN in the amount of \$24,671.00 for the Polk County Transfer Station/Landfill – Gas Vent Trench Construction Project.

COUNTY BOARD MEMBER ISSUE FORUM

1. Commissioner Jacobson brought forth that he attended the Dancing Sky Board meeting on Area Aging where it was announced that this Board is being dissolved.

2. Commissioner Strandell brought forth that he attended the Tri-County Community Corrections meeting where a DOC review brought up staffing level issues. Information was brought forth regarding the 2020 flood forecast. He also attended an ATP - Area Transportation Partnership meeting. Discussion was brought forth regarding legislation regarding the legalization of recreational marijuana. Sheriff Tadmán is in opposition to this potential legislation. No opposition was brought forth regarding a potential Polk County Newsletter article that would be focused on this opposition. Discussion was also brought forth regarding the Second Amendment County discussion.

3. Commissioner Willhite brought forth that he attended the Tri-Valley Opportunity Council meeting. He also attended the Extension meeting where the focus was farm rewards.

4. Commissioner Lee brought forth that she participated in the second round of interviews for the Polk County MIS position. She also participated in the AMC Futures Committee meeting and Extension meeting. In addition she attended an AIS meeting. She received a call from a concerned citizen regarding the boat lift issue on Maple Lake.

5. Commissioner Diedrich brought forth that he attended the Tri-County Community Corrections and Tri-Valley Opportunity Council meetings. In addition he attended a MCIT meeting where they interviewed for the open Board position. Kirk Peysar, Aitkin County has been selected to fill the open Board position.

PUBLIC HEALTH

Sarah Reese, Public Health Director came before the Board with matters pertaining to her department:

1. Memorandum of Agreement Between Public Health & HMO MN d/b/a Blue Plus

Discussion along with a handout pertaining to the Memorandum of Agreement between Polk County Public Health and HMO Minnesota d/b/a Blue Plus from January 1, 2020 effective until December 31, 2020 to support PCPH in hiring an individual to serve as Dental Innovations Coordinator to serve Polk, Norman, Mahanomen, Red Lake, Pennington and Marshall counties was presented to the Board. A motion was made by Commissioner Strandell seconded by Commissioner Lee and adopted by unanimous vote of the Board to accept the Memorandum of Agreement between PCPH and HMO MN d/b/a Blue Plus as presented. (Memorandum of Agreement on file in the Administrator's Office)

2. Out of State Travel Request – Sarah Reese

A motion was made by Commissioner Diedrich second by Commissioner Strandell and adopted by unanimous vote of the Board to approve out of state travel for Sarah Reese, Public Health Director to attend up to three Executive Team meetings in Washington, DC within the next 24 months, including the Rural Responses to the Opioid Epidemic Meeting and United We Stand: Bureau of Justice Assistance Supports Responding to America's Opioid Crisis forum. These meetings will be held in Arlington, VA March 10 - March 12, 2020. All expenses paid by grant funds.

3. Resolution (2020-22) Accepting Financial Donations and Distribution to Polk County Public Health from the Crookston Noon Day Lions, Sisters in Spirit, Widseth, Smith & Nolting & the NW MN Foundation

Resolution Accepting Financial Donations and Distribution to Polk County Public Health from the Crookston Noon Day Lions, Sisters in Spirit, Widseth, Smith & Nolting & the NW MN Foundation

RESOLUTION (2020-22)

The following resolution (2020-22) was offered by Commissioner Strandell:

WHEREAS, Crookston Noon Day Lions, located in Crookston, Minnesota, has made a financial donation of \$100.00 to support the services and programming of PCPH's Fitness Fever; and

WHEREAS, Sisters in Spirit, located in Crookston, Minnesota, has made a financial donation of \$50.00 to support the services and programming of PCPH's Fitness Fever; and

WHEREAS, Widseth, Smith and Nolting, located in Crookston, Minnesota, has made a financial donation of \$150.00 to support the services and programming of PCPH's Fitness Fever; and

WHEREAS, Northwest Minnesota Foundation, located in Bemidji, Minnesota, has made a financial

distribution of \$2,500.00 from the Crookston Area Community Fund, a component fund of the Northwest Minnesota Foundation, to support PCPH's Bike Crookston; and

WHEREAS, Polk County Public Health wishes to have the County Board formally accept these financial donations and distribution.

NOW THEREFORE BE IT RESOLVED, By the County Board of Polk County, Minnesota as follows:

1. The financial donations from the Crookston Noon Day Lions, Sisters in Spirit and Widseth, Smith and Nolting and distribution from the Northwest Minnesota Foundation, which are listed above, hereby are accepted by the Polk County Board of Commissioners on behalf of Polk County Public Health to be used in support of the services and programming provided by Polk County Public Health.

Commissioner Jacobson seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Lee, Diedrich, Willhite, Strandell and Jacobson. NAYS: None.

4. Resolution (2020-23) Resolution Accepting Financial Donations to Polk County Public Health from the Minnesota Breastfeeding Coalition

Resolution Accepting Financial Donations to Polk County Public Health from the Minnesota Breastfeeding Coalition

RESOLUTION (2020-23)

The following resolution (2020-23) was offered by Commissioner Lee:

WHEREAS, The Minnesota Breastfeeding Coalition has made a financial donation of \$1,196.50 in support of the Breastfeeding Anytime, Anywhere Initiative and the Crookston Area Childcare Association training supplies as part of PCPH's Polk County Breastfeeding Coalition; and

WHEREAS, Polk County Public Health wishes to have the County Board formally accept these financial donations.

NOW THEREFORE BE IT RESOLVED, By the County Board of Polk County, Minnesota as follows:

The financial donation from the Minnesota Breastfeeding Coalition, which are listed above, hereby are accepted by the Polk County Board of Commissioners on behalf of Polk County Public Health to be used in support of PCPH's Polk County Breastfeeding Coalition.

Commissioner Jacobson seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Lee, Diedrich, Willhite, Strandell and Jacobson. NAYS: None.

SOCIAL SERVICES

Karen Warmack, Social Services Director came before the Board with matters pertaining to her department:

1. 2020 Social Service Board Meeting Dates

A motion was made by Commissioner Diedrich seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to approve the Social Services Board meetings dates for 2020 that are scheduled for the 3rd Tuesday of each month starting at 8:00 a.m., with the exception of the June 16, 2020 meeting starting at 1:00 p.m., and the December 15, 2020 meeting starting at 1:30 p.m.

2. Social Worker Replacement Request

Due to a resignation a motion was made by Commissioner Lee seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve refilling a Social Worker position and any internal subsequent position vacancies occurring because of this action.

3. Social Worker (CPS) Replacement Request

Due to a resignation a motion was made by Commissioner Jacobson seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve refilling a Social Worker (CPS) position and any internal subsequent position vacancies occurring because of this action.

4. Memorandum of Understanding with NWMHC

Discussion along with a handout regarding the Memorandum of Understanding with the Northwestern Mental Health Center in order to accommodate the temporary co-location of Polk County Social Services staff in the NWMHC East Grand Forks space at 1422 Center Avenue NE, East Grand Forks, MN was presented to the Board. This temporary co-location is intended to take place during the period beginning February 1, 2020 until the conclusion of the renovations of the Polk County Social Service Center in East Grand Forks. A motion was made by Commissioner Strandell seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to sign and approve the Memorandum of Understanding with NWMHC as presented. (Memorandum of Understanding on file in the Administrator's Office)

5. Contract for Adult Mental Health Initiative with Sanford Behavioral Health Center

The Purchase of Services Agreement between Sanford Network North dba Sanford Behavioral Health Center and Polk County was presented to the Board. A motion was made by Commissioner Jacobson seconded by Commissioner Lee and adopted by unanimous vote of the Board to accept the Purchase of Services Agreement with Sanford Behavioral Health Center to provide adult mental health services as part of the Adult Mental Health Initiative in the amount of \$358,520.00 for the period of January 1, 2020 through December 31, 2020. (Agreement on file in the Administrator's Office)

6. Crisis Mental Health Services Grant with Sanford Behavioral Health Center

The Purchase of Services Agreement between Sanford Network North dba Sanford Behavioral Health Center and Polk County was presented to the Board. A motion was made by Commissioner Diedrich seconded by Commissioner Lee and adopted by unanimous

vote of the Board to accept the Purchase of Services Agreement with Sanford Behavioral Health Center to provide crisis services to the Northwest 8 counties in the amount of \$370,000.00 for the period of January 1, 2020 through December 31, 2020. (Agreement on file in the Administrator's Office)

HIGHWAY

Richard Sanders, Polk County Highway Engineer came before the Board with matters pertaining to his department:

1. Out of State Travel Revised

A revised out of state travel request for Richard Sanders, Highway Engineer was presented to the Board. A motion was made by Commissioner Diedrich seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the revised out of state travel for the MN Transportation Alliance Fly-In meeting to the new date of May 19 – May 21, 2020. (Handout on file in the Administrator's Office)

2. 2020 Tandem Axle Diesel Trucks

A motion was made by Commissioner Jacobson seconded by Commissioner Strandell and adopted by unanimous vote of the Board to award the quote to I State Truck Center, Inver Grove Heights, MN in the amount of \$116,522.00 for one 2021 Freightliner Tandem Axle Diesel Truck.

3. Tandem Axle Diesel Truck Equipment

A motion was made by Commissioner Strandell seconded by Commissioner Lee and adopted by unanimous vote of the Board to award the quote to Bert's Truck Equipment, Moorhead, MN in the amount of \$114,728.00 for snowplow equipment for the Tandem Axle Diesel Truck.

4. 2020 Road Restriction Map

The 2020 Road Restriction Map was presented to the Board with the following changes: CSAH 41 from CSAH 14 to TH 9 – 9 ton was presented to the Board. A motion was made by Commissioner Lee seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to approve the 2020 Road Restriction Map as presented. (Map on file in the Administrator's Office)

5. Approve Agreement 1036400 between Polk County & the State of MN for State Project No. 060-601-061

The Agreement 1036400 between Polk County and the State of MN for State Project No. 060-601-061 was discussed and presented to the Board. A motion was made by Commissioner Diedrich seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to approve and allow the Polk County Administrator and the Polk County Chair to sign the Agreement as presented. (Agreement on file in the Administrator's Office)

6. Approve Resolution (2020-24) MN Department of Transportation Agency Agreement No. 1036400 MN Department of Transportation Agency Agreement No. 1036400 RESOLUTION (2020-24)

The following resolution (2020-24) was offered by Commissioner Strandell:

BE IT RESOLVED, That pursuant to Minnesota Statutes Section 161.36, the Commissioner of Transportation be appointed as Agent of the County of Polk to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, The Polk County Chair and the Polk County Administrator are hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 1036400, a copy of which said agreement was before the Polk County Board and which is made a part hereof by reference.

Titles of persons authorized to sign on behalf of Polk County: Polk County Chair and the Polk County Administrator.

Commissioner Lee seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Lee, Diedrich, Willhite, Strandell and Jacobson. NAYS: None.

TAX PAYER SERVICE CENTER & FINANCE

Sam Melbye, Tax Payer Service Center and Ron Denison, Finance Director came before the Board with matters pertaining to the TPSC and Finance:

1. County Ditch Levy Request for 2020

Discussion was held with the Board along with a handout pertaining to the Polk County Ditch Levy Assessments, Payable 2020. A motion was made by Commissioner Diedrich seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to approve the Polk County Ditch Levy Assessments Payable 2020 totaling \$194,000.00 as presented. (Handout on file in the Administrator's Office)

PROPERTY RECORDS

Michelle Cote, Property Records Director came before the Board with matters pertaining to her department:

1. Resolution (2020-21) North Country Horsemen Gambling Permit(s)

North Country Horsemen Gambling Permit(s)

RESOLUTION (2020-21)

The following resolution (2020-21) was offered by Commissioner Lee:

WHEREAS, The North Country Horsemen, Middle River, MN has presented a Minnesota Lawful Gambling premises permit application to be approved by the Polk County Board of Commissioners for gambling activities at the Snow Sled Inn Bar & Grill, Crookston, MN 56716 in Gently Township to sell raffle tickets.

WHEREAS, The Gently Team under the North Country Horsemen Trails to Treatment is an active dedicated group raising funds for the mission of assisting those in need of funding during their treatment of cancer.

WHEREAS, The North Country

Horsemen have presented a Certificate of Good Standing from the Minnesota Secretary of State

WHEREAS, The dates of the drawing(s) are to be 08/22/2020.

NOW THEREFORE BE IT RESOLVED, That the Board of Commissioners does hereby approve the Minnesota Lawful Gambling permit application(s) for the above dates for the North Country Horsemen of Middle River, Minnesota to conduct gambling activities specifically raffles in the Township of Gently at The Snow Sled Inn Bar & Grill 26035 180th AVE SW Crookston, MN 56716.

Commissioner Strandell seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Lee, Diedrich, Willhite, Strandell and Jacobson. NAYS: None.

ADMINISTRATION

Chuck Whiting, Polk County Administrator came before the Board with matters pertaining to his department:

1. Approval to Fill Position Vacancy – Network Administrator in the MIS Department

Evan Bruggeman has been promoted to Director of Management Information Systems effective February 17, 2020, thereby creating a vacancy in his existing position of Network Administrator. A motion was made by Commissioner Strandell seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve filling the vacant Network Administrator position in the MIS Department.

PFM

Myron Knutson, PFM came before the Board regarding the Capital Improvement Bonds and Watershed Bonds Sale:

1. Resolution (2020-19)

COMISSIONER WARRANTS	
Dated 02/21/2020	
APPROVED 02/18/2020	
Vendor Name	Amount
Acme Tools - Grand Forks	6,495.00
Ameripride Linen & Apparel Service	2,522.43
Architectural Resources Inc.	5,245.43
Assoc. Of Mn Counties	2,735.00
Church & Dwight Co Inc.	9,317.64
Crookston Fuel Company	3,744.90
Fosston Municipal Utilities	2,446.55
GHA Technologies Inc.	3,726.00
Hennen Equipment Inc.	10,706.41
HN Quality Plumbing Inc.	2,427.44
HP INC	26,861.34
Ironhide Equipment Inc.	3,453.84
Keith's Security World Inc.	3,108.00
King of the Road Trailers	5,757.00
Kustom Kollision LLC	19,397.53
Larson Helicopters, LLC	53,535.00
League of Minnesota Cities	2,880.00
M R Sign Company	2,732.60
McNeilus Steel Inc.	2,988.36
Mn Valley Testing Labs	4,363.00
Morris Electronics Inc.	72,528.36
Napa Crookston Welding	2,746.68
Northdale Oil Inc.	2,881.20
Nuss Truck & Equipment	3,215.08
Nw Mn Household Hazardous	10,744.38
Polk County	174,360.66
Polk County Admnistrator	3,054.19
Polk County Environmental Services	175,000.00
Polk County Highway Department	7,440.89
Powerplan OIB	2,023.77
PSI Engiering LLC	5,928.70
Reese/Sarah	4,449.12
Reiger, Borger, Benson Electric Inc.	5,375.00
SeaChange Printing & Marketing	25,353.77
SHI International Corp	80,663.00
SunSource	13,661.55
Team Laboratory Chemical LLC	2,040.00
The Exponent	3,056.46
Todd's Trailer Sales & Rental	3,200.00
U S Water Services	8,643.72
Us Bank Voyager Fleet Sys	4,577.58
Valley Electric Of Crookston LLC	6,162.10
Wenck Associates Inc.	22,469.50
Winter Truck Line Inc.	2,698.87
Ziegler Inc.	5,360.65
267 Payments less than 2000	101,414.58
Final Total:	923,493.28

With no further business the Board adjourned to reconvene at 8:00 a.m., February 25, 2020.

Authorizing Issuance, Awarding Sale, Prescribing The Form And Details And Providing For The Payment of \$2,515,000 General Obligation Capital Improvement Plan Bonds, Series 2020A

The following resolution (2020-19) Authorizing Issuance, Awarding Sale, Prescribing The Form And Details And Providing For The Payment of \$2,515,000 General Obligation Capital Improvement Plan Bonds, Series 2020A was offered by Commissioner Diedrich seconded by Commissioner Strandell and adopted upon the following vote: YEAS: Lee, Diedrich, Willhite, Strandell and Jacobson. NAYS: None. (Complete Resolution (2020-19) is on file in the Administrator's Office).

2. Resolution (2020-20) Authorizing Issuance, Awarding Sale, Prescribing The Form And Details And Providing For The Payment of \$1,700,000 General Obligation Watershed District Refunding Bonds, Series 2020B

The following resolution (2020-20) Authorizing Issuance, Awarding Sale, Prescribing The Form And Details And Providing For The Payment of \$[1,700,000] General Obligation Watershed District Refunding Bonds, Series 2020B was offered by Commissioner Lee seconded by Commissioner Diedrich and adopted upon the following vote: YEAS: Lee, Diedrich, Willhite, Strandell and Jacobson. NAYS: None. (Complete Resolution (2020-20) is on file in the Administrator's Office).

COMMISSIONER WARRANTS

A motion was made by Commissioner Strandell seconded by Commissioner Diedrich and adopted by unanimous vote of the Board that the following Commissioner Warrants were approved:

COMISSIONER WARRANTS	
Dated 02/21/2020	
APPROVED 02/18/2020	
Vendor Name	Amount
Acme Tools - Grand Forks	6,495.00
Ameripride Linen & Apparel Service	2,522.43
Architectural Resources Inc.	5,245.43
Assoc. Of Mn Counties	2,735.00
Church & Dwight Co Inc.	9,317.64
Crookston Fuel Company	3,744.90
Fosston Municipal Utilities	2,446.55
GHA Technologies Inc.	3,726.00
Hennen Equipment Inc.	10,706.41
HN Quality Plumbing Inc.	2,427.44
HP INC	26,861.34
Ironhide Equipment Inc.	3,453.84
Keith's Security World Inc.	3,108.00
King of the Road Trailers	5,757.00
Kustom Kollision LLC	19,397.53
Larson Helicopters, LLC	53,535.00
League of Minnesota Cities	2,880.00
M R Sign Company	2,732.60
McNeilus Steel Inc.	2,988.36
Mn Valley Testing Labs	4,363.00
Morris Electronics Inc.	72,528.36
Napa Crookston Welding	2,746.68
Northdale Oil Inc.	2,881.20
Nuss Truck & Equipment	3,215.08
Nw Mn Household Hazardous	10,744.38
Polk County	174,360.66
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Polk County Environmental Services	175,000.00
Polk County Highway Department	7,440.89
Powerplan OIB	2,023.77
PSI Engiering LLC	5,928.70
Reese/Sarah	4,449.12
Reiger, Borger, Benson Electric Inc.	5,375.00
SeaChange Printing & Marketing	25,353.77
SHI International Corp	80,663.00
SunSource	13,661.55
Team Laboratory Chemical LLC	2,040.00
The Exponent	3,056.46
Todd's Trailer Sales & Rental	3,200.00
U S Water Services	8,643.72
Us Bank Voyager Fleet Sys	4,577.58
Valley Electric Of Crookston LLC	6,162.10
Wenck Associates Inc.	22,469.50
Winter Truck Line Inc.	2,698.87
Ziegler Inc.	5,360.65
267 Payments less than 2000	101,414.58
Final Total:	923,493.28

With no further business the Board adjourned to reconvene at 8:00 a.m., February 25, 2020.

Gary Willhite, Chair
ATTEST Charles S. Whiting, Polk County Administrator
Clerk of the Board

FEBRUARY 25, 2020 BOARD MINUTES

Pursuant to motion of adjournment the Polk County Board of Commissioners met in regular session at 8:00 o'clock a.m., February 25, 2020 in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner Gerald Jacobson, Commissioner Warren Strandell, Commissioner Gary Willhite, Commissioner Joan Lee and Commissioner Don Diedrich and Charles S. Whiting, County Administrator, Clerk of the Board. Others present: Michelle Cote, Deputy Clerk of the Board.

AGENDA

A motion was made by Commissioner Lee seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve the February 25, 2020 agenda.

CONSENT AGENDA

No Consent Agenda items.

COUNTY BOARD MEMBERS ISSUE FORUM

1. Presidential Nomination Primary Election Day – March 3, 2020.

2. Presidential Nomination Primary Canvassing – March 5, 2020 at 10:00 a.m.

3. Polk County Township Officers Association Spring Meeting, March 24, 2020, Eagles Club, Crookston, MN.

4. Commissioner Jacobson brought forth that he attended the Crookston City Council meeting.

5. Commissioner Strandell brought forth that he participated in the MPO and ATP - Area Transportation Partnership meetings.

6. Commissioner Willhite brought forth that he attended the Crookston City Council meeting.

7. Commissioner Lee brought forth that she participated in mediation as a part of a Personnel Committee issue. She also participated in East Polk Soil and Water Conservation District meeting where the focus was finance and audit. In addition she attended a SCHSAC - State Community Health Services Advisory Committee meeting. She has been receiving calls and emails regarding

County Sheriff's Office From Tonya Murphy On Behalf Of JaNan Erickson

RESOLUTION (2020-26)

The following resolution (2020-26) was offered by Commissioner Jacobson:

WHEREAS, Tonya Murphy on behalf of JaNan Erickson has made a financial donation of \$71.25 to support the Polk County K9 Program in Polk County; and

WHEREAS, Polk County Sheriff's Office, wishes to have the County Board formally accept these financial donations on behalf of Polk County Sheriff's Office and put towards the Polk County K9 Program.

NOW THEREFORE BE IT RESOLVED, By the County Board of Polk County, Minnesota as follows:

The financial donations from Tonya Murphy, which is listed above, hereby are accepted by the Polk County Board of Commissioners on behalf of the Polk County Sheriff's Office and used for Polk County K9 Program.

Commissioner Strandell seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Lee, Diedrich, Willhite, Strandell and Jacobson. NAYS: None.

3. Resolution (2020-27) Accepting Financial Donations On Behalf Of Polk County Sheriff's Office From Linda Cournia, Crookston, MN

Resolution Accepting Financial Donations On Behalf Of Polk County Sheriff's Office From Linda Cournia, Crookston, MN